

I. COURSE DESCRIPTION:

Students will research the basic hand tools used to perform aircraft structural repairs and demonstrate the safe method of operations. In-depth presentations will be demonstrated in the techniques used to operate delicate and precision measuring tools. Students will demonstrate the proper techniques in using these instruments.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. Demonstrate the proper method and safe operation of hand tools.

Potential Elements of the Performance:

- identify the various hand tools that are used in aircraft repairs and hand tools specifically used in structural repairs.
- discuss and demonstrate the proper method of operation of the hand tools.
- demonstrate safe operation of the hand tools
- discuss the importance of proper care and maintenance of hand tools
- identify and choose proper file size and type
- demonstrate proper file operation
- discuss and select proper hacksaw blade for the projects assigned

2. Demonstrate the proper method of operating precision measuring instruments.

Potential Elements of the Performance:

- identify various measuring instruments used in structural repairs such as micrometers, vernier calipers and various types of gauges
- demonstrate the proper methods used in the operation of various measuring instruments
- discuss the importance of re-calibration of measuring instruments
- discuss Transport Canada's requirements as they affect the usage of aircraft related measuring instruments
- demonstrate how these measuring instruments are associated with layout procedures

3. Demonstrate using charts, the proper selection of taps, dies and drills to complete these operations in steel metals.

Potential Elements of the Performance:

- identify tap and die sizes
 - demonstrate proper tap and die selection as per project assignment
 - discuss proper procedures in operation of taps and dies
 - discuss proper maintenance of taps and dies
 - demonstrate selection procedures using charts to determine tap sizes, and twist drill sizes
 - discuss four types of taps
 - discuss procedures used to remove taps
4. Complete a twist drill operation study and discuss various drill sizes, cutting techniques, lubricants and personal safety requirements.

Potential Elements of the Performance:

- identify various types of twist drills such as standard and metric
- identify various types of drills used to operate twist drills
- discuss various parts of a twist drill and the purpose of each of these parts as they pertain to twist drill operations
- research and identify twist drill speeds and feeds
- discuss “step drilling” procedures
- discuss lubricants used during the drilling operations
- demonstrate personal safety precautions when using drills

III. TOPICS:

1. Hand Tools
2. Measuring Instruments
3. Taps, Dies and Twist Drill Operations

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

A/C 65-9A
 Teacher Handouts
 Standard Aviation Maintenance Handbook
 Aircraft Sheet Metal

V. EVALUATION PROCESS/GRADING SYSTEM:

Written Test (1): Test#22 (100% of Final Grade)

Notes:

- 1/ Students in the Aircraft Structural Repair Program require a minimum of seventy (70) percent in a course to obtain a passing grade. This equates to a “B” grade.**
- 2/ Course attendance is mandatory. If a student is absent, he/she must have a valid reason – documentation is required. If a student is absent for all of the in-class theory or shop demonstrations for which a test/project is assigned, he/she will not be granted permission to complete the test/project.**
- 3/ If a student misses a test, he/she must have a valid reason – documentation is required. In addition, the instructor must be notified prior to the test, or the student will receive a mark of zero, with no make-up option.**
- 4/ All assignments must be completed. Failure to complete assignments will result in removal of 10% from the test associated with the assignment.**
- 5/ Re-writes for tests, and Repeats for shop projects will not be granted.**

Valid reasons for being absent:

- **Illness – supported by doctor’s note**
- **Family death or serious illness – supported by applicable documents**

The following semester grades will be assigned to students in postsecondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 - 100%	4.00
A	80 – 89%	4.00
B	70 – 79%	3.00
C	60 - 69%	2.00
D	50 - 59%	1.00
F (Fail)	49% and below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

VI. SPECIAL NOTES:

Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Prior Learning Assessment:

Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit from the program coordinator (or the course coordinator regarding a general education transfer request) or academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question. Please refer to the Student Academic Calendar of Events for the deadline date by which application must be made for advance standing.

Credit for prior learning will also be given upon successful completion of a challenge exam or portfolio.

Substitute course information is available in the Registrar's office.

Disability Services:

If you are a student with a disability (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Disability Services office. Visit Room E1101 or call Extension 2703 so that support services can be arranged for you.

Communication:

The College considers **WebCT/LMS** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of the **Learning Management System** communication tool.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Code of Conduct*. A professor/instructor may assign a sanction as defined below, or make recommendations to the Academic Chair for disposition of the matter. The professor/instructor may (i) issue a verbal reprimand, (ii) make an assignment of a lower grade with explanation, (iii) require additional academic assignments and issue a lower grade upon completion to the maximum grade “C”, (iv) make an automatic assignment of a failing grade, (v) recommend to the Chair dismissal from the course with the assignment of a failing grade. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Student Portal:

The Sault College portal allows you to view all your student information in one place. **mysaultcollege** gives you personalized access to online resources seven days a week from your home or school computer. Single log-in access allows you to see your personal and financial information, timetable, grades, records of achievement, unofficial transcript, and outstanding obligations, in addition to announcements, news, academic calendar of events, class cancellations, your learning management system (LMS), and much more. Go to <https://my.saultcollege.ca>.

Electronic Devices in the Classroom:

Students who wish to use electronic devices in the classroom will seek permission of the faculty member before proceeding to record instruction. With the exception of issues related to accommodations of disability, the decision to approve or refuse the request is the responsibility of the faculty member. Recorded classroom instruction will be used only for personal use and will not be used for any other purpose. Recorded classroom instruction will be destroyed at the end of the course. To ensure this, the student is required to return all copies of recorded material to the faculty member by the last day of class in the semester. Where the use of an electronic device has been approved, the student agrees that materials recorded are for his/her use only, are not for distribution, and are the sole property of the College.

Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.

It is the departmental policy that once the classroom door has been closed, the learning process has begun. Late arrivers will not be granted admission to the room.

**CELL PHONES MUST NOT BE USED IN THE SHOP OR
CLASSROOM**